

Chapter - 1
Organization Functions and Duties

[Section 4(1)(b)(i)]

Particulars of the organization, function and duties:

Sl. No	Name of the Organization	Address	Functions	Duties
1	Agriculture Statistics Division	DES, 4 th Floor, Ambedkar Veedhi, M.S. Building Bangalore.	<p>The main functions of the division are to collect season wise agricultural statistics and prepare the reports on following subjects.</p> <ol style="list-style-type: none">1) Advance Estimates2) Fully Revised Estimates3) Reconciliation of Crop Area Statistics4) Timely Reporting of Area Estimates of Principal Crops5) Crop Estimation Survey on Fruits, Vegetables and Minor Crops6) Improvement of Crop Statistics (ICS).7) Annual Season and Crop Statistics Report (ASCR)	

Chapter - 3

Procedure Followed in Decision making Process

[Section 4(1)(b)(iii)]

**Describe the procedure followed in decision making by the public authority
(Deputy Commissioner Officer)**

Activity	Description	Decision making Process	Designation of final decision authority
Not Applicable			

Chapter - 4

Norms set for the Discharge of Functions

[Section 4(1)(b)(iv)]

Please provide the details of the norms/standards set by the public authority for the discharge of its functions/delivery of services

Sl. No	Function/Service	Norms Standards of Performance Set	Time Frame	Reference document prescribing the norms (Citizen's Charter, Service Chapter etc)
Not Applicable				

Chapter - 5

Rules, Regulations, Instructions, Manual and Records for Discharging Functions

[Section 4(1)(b)v&(vi)]

Please provide list and gist of rules, regulations, instructions, manuals and records held by public authority or under its control or used by its employees for discharging functions in the following format.

ASR Section:

- 1) Reconciliation Notification No:RD:23:ELR 2004 dated:6-5-2005
- 2) Bhoomi Circular RD:49:MRR:2003 Dated:16-04-2003
- 3) Timely Reporting of Area Estimates of Principal Crops

Agricultural Statistics Manual Part-II

Technical Instruction on Sample Check under ICS scheme by Government of India, Ministry of Statistics and Programme Implementation, National Sample Survey Organisation (Field Operation Division)

Crop Estimation Survey on Fruits and Vegetables Manual

A Manual for Crop Estimation Survey on Fruits, Vegetables and Minor Crops has been developed.

Chapter - 6

Categories of Documents held by the Public Authority under its Control

[Section 4(1)(b) (vi)]

Provide information about the official documents held by the public authority or under its control

Not Applicable

Chapter - 7

Arrangement for Consultation with, or Representation by the Members of the Public in relation to the Formulation of Policy or Implementation thereof

[Section 4(1)(b)(viii)]

Describe arrangements by the public authority to seek consultation/participation of public or its representatives for formulation and implementation of policies.

Sl. No	Function /Service	Arrangements for consultation with or representation of public in relation with policy formulation	Arrangements for consultation with or representation of public in relations with policy implementation
Not Applicable			

Chapter - 8

Boards, Councils, Committees and other Bodies constituted as part of Public Authority

[Section 4(1)(b)(viii)]

Please provide information on boards, councils, committees and other bodies related to the public authority in the following format.

Name of Board, Council, Committee etc.	Composition	Powers and Functions	Whether its meetings open to Public /Minutes of its Meetings accessible for public
Not Applicable			

Chapter - 9

Directory of Officers and Employees

[Section 4(1)(b)(ix)]

Please provide information on officers and employees working in different units or offices at different levels and their contact

Sl. No	Name of the Officers / Employees Sri/Smt	Designation	Office Address	Contact Number / e-mail ID
1	H.V. Nagaraju	Joint Director	DES, AGS, Division, 4 th Floor, Ambedkar Veedhi, M.S. Building, Bangalore.	22353870
2	Manjula S Rathod	Deputy Director	--	22353870
3	P.S. Veenakumari	Assistant Director	--	22353870
4	S.P. Champa	Assistant Director	--	22353870
5	Shilpa S.K	Assistant Director	--	22353870
6	B.V. Sathyavathi	Assistant Statistical Officer	--	22353870
7	A.V. Nalina	Assistant Statistical Officer	--	22353870
8	B.L. Nirmaladevi	Assistant Statistical Officer	--	22353870
9	V. Sujatha	Assistant Statistical Officer	--	22353870
10	H. B. Ashwinikumari	Assistant Statistical Officer	--	22353870
11	R.Prashanthkumar	Assistant Statistical Officer	--	22353870
12	B.Shivanna	Assistant Statistical Officer	--	22353870
13	Amaravathi	Statistical Inspector	--	22353870
14	T.R. Shivakumar	Statistical Inspector	--	22353870
15	M.Divyashri	Statistical Inspector	--	22353870

Chapter - 9

Directory of Officers and Employees

[Section 4(1)(b)(ix)]

Please provide information on officers and employees working in different units
or offices at different levels and their contact

Sl. No	Name of the Officers / Employees Sri/Smt	Designation	Office Address	Contact Number / e-mail ID
16	Sumadevi	Statistical Inspector	--	22353870
17	B.R.Puneeth	Statistical Inspector	--	22353870
18	Deepa D. Shiraganvi	Enumerator	--	22353870
19	R.Nilambike	Senior Typist	--	22353870
20	Nagarathnamma	'D' Group	--	22353870
21	M.Nagaraju	'D' Group	--	22353870
22	D.N.Lakkappa	Driver	--	22353870

Chapter - 10

Monthly Remuneration received by Officers and Employees, including the System of Compensation as provided in Regulations

[Section 4(1)(b)(x)]

Provide information on remuneration and compensation structure for officers
and employees in the following format:

Sl. No	Name of the Officer Working Sri/Smt	Designation	Remuneration
		Organization	Per Month
1	H.V. Nagaraju	Joint Director	Rs. 72,237=00
2	Manjula S Rathod	Deputy Director	Rs.59,388 =00
3	P.S. Veenakumari	Assistant Director	Rs. 43,560=00
4	S.P. Champa	Assistant Director	Rs. 38,642=00
5	Shilpa S.K	Assistant Director	Rs. 40,375=00
6	B.V. Sathyavathi	Assistant Statistical Officer	Rs. 43,966=00
7	A.V. Nalina	Assistant Statistical Officer	Rs. 42,448=00
8	B.L. Nirmaladevi	Assistant Statistical Officer	Rs. 42,523=00
9	V. Sujatha	Assistant Statistical Officer	Rs. 42,748=00
10	H. B. Ashwinikumari	Assistant Statistical Officer	Rs. 33,650=00
11	Prashanthkumar.R	Assistant Statistical Officer	Rs.36,906=00
12	Shivanna.B	Assistant Statistical Officer	Pay fixation not done
13	Amaravathi	Assistant Statistical Officer	Rs.26,346=00
14	T.R. Shivakumar	Statistical Inspector	Rs.26,346=00
15	M.Divyashri	Statistical Inspector	Rs. 26,346=00
16	Sumadevi	Statistical Inspector	Rs. 26,346=00

Chapter - 10

Monthly Remuneration received by Officers and Employees, including the System of Compensation as provided in Regulations

[Section 4(1)(b)(x)]

Sl. No	Name of the Officer Working Sri/Smt	Designation	Remuneration
		Organization	Per Month
17	B.R.Puneeth	Statistical Inspector	Rs.26,346=00
18	Deepa D. Shiraganvi	Enumerator	Rs.20,038=00
19	R.Nilambike	Senior Typist	Rs.50,582=00
20	Nagarathnamma	'D' Group	Rs.19,925=00
21	M.Nagaraju	'D' Group	Rs. 26,200=00
22	D.N.Lakkappa	Driver	Rs. 31,678=00

Chapter - 11

Budget Allocated to each Agency including Plans etc.

[Section 4(1)(b)(xi)]

Provide information about the details of the plans, programmes and schemes undertaken by the public authority for each agency.

Agency	Plan/Programme/ Scheme/Project/ Activity/Purpose for which budget is allotted	Proposed expenditure As on last Year	Expected Outcomes	Report on disbursements made or where such details are available (website, reports, notice board etc.,)
DES, 4 th Floor, Ambedkar Veedhi, M.S. Building, Bangalore.	Centrally sponsored Family Reporting Scheme 3454-02- 204-0-04		Report on estimates of area principal crops in Karnataka under Timely Reporting Scheme	This information is available in DES website www.des.kar.nic.in
	Centrally sponsored Improvement of Crop Statistics 3454-02- 204-0-05		Crop Estimation Survey on Fruit, Vegetables & Minor Crops in Karnataka	
	State sponsored Crop Estimation Survey on Fruits and Vegetables and Minor Crop 3454-02- 204-0-08		Fully Revised Estimates of Principal Crops	
			Area, Production, Producti - vity and Prices of Agricultural Crops	
			Report on the status of estimation of Agricultural Production in Karnataka	

Chapter - 12

Manner of Execution of Subsidy Programmes

[Section 4(1)(b)(xii)]

- 1) Describe the activities/programmes/schemes being implemented by the public authority for which subsidy is provided.
- 2) Provided information on the nature of subsidy, eligibility criteria for accessing subsidy and designation of officer competent to grant subsidy under various programmes/schemes.

Name of programme/Activity	Nature/Scale of Subsidy	Eligibility Criteria for grant of subsidy	Designation of Office of grant subsidy
Not Applicable			

Chapter - 13

Particulars of Recipients of Concessions, Permits or Authorization Granted by the Public Authority

[Section 4(1)(b)(xiii)]

Provide the names and addresses of recipients of benefits under each
programme/scheme separately in the following format

Institutional Beneficiaries

Name of Programme Scheme				
Sl. No	Name & address of recipient institutions	Nature / Quantum of Benefit Granted	Date of Grant	Name & designation of granting authority
Not Applicable				

3. Describe the manner of execution of the subsidy programme

Name of the programme / Activity	Application procedure	Sanction Procedure	Disbursement Procedure
Not Applicable			

Chapter - 14

Information Available in Electronic Form

[Section 4(1)(b)(xiv)]

Please provide the details of information related to the various schemes of the department which are available in electronic formats.

(Floppy, CD, VCD, Web Site, Internet etc.)

Electronic	Description (site address/location where available etc.,)	Contents or Title	Designation and address of the custodian of information held by whom ?)
Web site	www.kar.nic.in	DES	Director DES, 7 ^h Floor, Ambedkar Veedhi, M.S. Building, Bangalore.

Chapter - 15

Particulars of Facilities available to Citizens for Obtaining Information

[Section 4(1)(b)(xv)]

Describe the particulars of information dissemination mechanisms in place/facilities available to the public for accessing of information:

Facility	Description (Location of Facility/ Name etc)	Details of Information made available
Web site	www.des.kar.nic.in	Report on estimates of area principal crops in Karnataka under Timely Reporting Scheme
		Crop Estimation Survey on Fruits, Vegetables & Minor Crops in Karnataka
		Fully Revised Estimates of Principal Crops
		Area, Production, Productivity and Prices of Agricultural Crops
		Report on the status of estimation of Agricultural Production in Karnataka

Chapter - 16

Names, Designations and other Particulars of Public Information Officers

[Section 4(1)(b)(xvi)]

Please provide contact information about the Public Information Officers and Assistant Public Information Officers designated for various offices/administrative units and Appellate Authority /Officers (s) for the public authority in the following format.

Public Information Officer

Sl. No	Name of the Office / Administrative Unit	Name of Designation of PIO	Office Tel. Residence Tel. Fax	E-mail
1	AGS, Division, DES	Sri. H.V. Nagaraju	22353870	des_jdags@mail.kar.nic.in

Appellate Authority

Sl. No	Name of the Office / Administrative Unit	Name of Designation of PIO	Office Tel. Residence Tel. Tel. Fax	E-mail
1	DES, M.S. Building, Bangalore 01	Director	22253758	des_dir@mail.kar.nic.in

Chapter - 17

Other Useful Information

[Section 4(1)(b)(xvii)]

Please give below any other information or details of publications which are of relevance or of use to the Citizens

Sl. No	Name of the publication/Report	Web site
1	Report on estimates of area principal crops in Karnataka under Timely Reporting Scheme 2013-14.	Yes
2	Crop Estimation Survey on Fruit, Vegetables & Minor Crops in Karnataka 2013-14.	Yes
3	Fully Revised Estimates of Principal Crops 2012-13.	Yes
4	Area, Production, Productivity and Prices of Agricultural Crops 2011-12.	Yes
5	Report on the status of Estimation of Agricultural Production in Karnataka 2013-14.	Yes